

Replacement Certificate Form

Request a Replacement Certificate	
Name*	
Reference Number	
Certificate/CQN Numbers Requested*	
Telephone Number*	
Email Address*	
Postal Address*	

Payment Details*				
This payment can either be made by cheque made payable to EAL or by providing your card details below. For security reasons, please do not enclose cash.				
Card Type*		Card Number*		
Start Date*		End Date*	Security Number**	
I am aware that the charge per reissue certificate is £36.00 inclusive of VAT. Therefore provide this signature as authorisation to debit this card the sum confirmed below				
Please debit my card* £	.			
Cardholders Signature*			Date (DD.MM.YYYY)	

*All fields marked with a * are mandatory

**last 3 digits on signature strip (mandatory)

*** Certificates that were originally printed before 2006 may not be able to be reissued, however, a certificate of achievement confirming your details can be sent in place of the certificate. Please call us on 01923 652 400 or email the customercare@eal.org.uk address with your certificate details to confirm whether we are able to reissue or for details on the letter of results confirmation.

Please allow 14 days for a response to your request. Please return your completed form to customercare@eal.org.uk or fax to (0)1923 652401. Alternatively post your form to Customer Services, EAL, Unit 2, The Orient Centre, Greycaine Road, Watford, Herts, WD24 7GP. Once payment has been taken, a receipt will be posted to your address and your card details destroyed.