



Level 2 Certificate in

Applying Business-Improvement Techniques

ENGINEERING

Qualification Specification

Overview

This qualification is a Vocationally Related Qualification (VRQ) which focuses on the knowledge and, where appropriate, the practical skills associated with lean business improvement. This arrangement ensures that when the learner completes the qualification they will have gained some practical experience and expectation of some of the situations that they could face within the occupational sector in which it is being delivered.

Typical Job

Employees involved in carrying out business improvement activities within a team such as team members and team leaders and those with specific responsibility for delivering business improvements such as continuous improvement leaders/specialists, process/quality improvement leaders and managers.

Qualification code:	601/1686/9
Level:	2
Total Qualification Time:	130 Hours
Credit value:	13
Guided learning hours:	70
Minimum learning age:	16



Purpose of qualification

What does this qualification cover?

The qualification focuses on the knowledge associated with lean business improvement principles using practical skills to demonstrate understanding of the principles. The qualification comprises seven mandatory units which cover the contributions necessary for applying: safe team working, effective team working, workplace organisation, continuous improvement, visual management, problem solving and process flow.

Who is this qualification for

- This qualification is for those who wish to learn about lean business improvement techniques and have the ability to achieve a level two qualification.

Who supports the qualification?

This qualification is:

- Regulated by Ofqual at level 2
- Supported by SEMTA.

What could this qualification lead to?

This qualification relates to the following EAL qualifications:

- EAL Level 3 Diploma in Business Improvement Techniques (QCF)
- EAL Level 2 NVQ Diploma in Business Improvement Techniques (QCF)
- EAL Level 3 NVQ Diploma in Business Improvement Techniques (QCF)
- EAL Level 4 NVQ Diploma in Business Improvement Techniques (QCF)

Apprenticeships:

The qualification has been designed to provide progression opportunities for those seeking to enter into an Apprenticeship and has been included in the Semta Apprenticeship Framework: Improving Operational Performance (England).

Entry requirements

Learners must be at least 16 years old. There are no formal entry requirements for this qualification; however centres should ensure that the learners have the potential to achieve this qualification. Learners must have the minimum levels of literacy and numeracy to complete the learning outcomes and the external assessment.

Centres should make learners with particular requirements aware of the content of the qualification and they should be given every opportunity to successfully complete the qualification. EAL will consider any reasonable suggestions for, and from, those with disabilities that would help them to achieve the learning outcomes without compromising the standards required.

How is the qualification achieved?

The qualification is achieved when all the necessary units have been completed. The centre will then be able to apply for the learner's certificate of achievement. The learners will also receive a certificate of unit credit, listing all the units they have achieved.

What will be assessed?

The qualification's learning outcomes and units relating to business improvement techniques.

How will it be assessed?

By practical tasks/assignments.

The learner must achieve the following units:

EAL Code	Assessment Route Title	GLH	Ofqual Code
QABI2/01	Contributing to safe team working	6	D/505/6787
QABI2/02	Contributing to effective team working	12	H/505/6788
QABI2/03	Contributing to the application of workplace organisation	14	K/505/6789
QABI2/04	Contributing to the application of continuous improvement (Kaizen)	12	D/505/6790
QABI2/05	Contributing to the application of visual management	8	H/505/6791
QABI2/06	Contributing to the application of problem solving	8	H/505/6810
QABI2/07	Contributing to the application of flow process analysis	10	K/505/6811

